**Parent Council AGM Minutes, 2019**

Wednesday 30th October 2019

**Present:** George Mitchell, Gavin Henry, Laura Henry, Jane Keenan, Gina Drummond, Vicki Ward, Gayle Taylor, Katie Milne

**Apologies:** Elaine Anderson, Isla Laing

Jane began by welcoming everyone to this year’s AGM.

Vicki – Campus Relocation Report

Laura queried whether this building be used for Saturday clubs after the move?

Campus visit – Vicki to organise with John McLeod

Gina – Head Teacher’s Report

1. Finances – The school is on budget and should end the financial year in a sound position. This marks the start of DSM (devolved school management) where schools are being asked to manage the budgets directly. We will have control of the teaching/non teaching money pots. There is limited understanding of how this will work and as a result there is a very strong degree of micromanagement at present.
2. Staffing: There are currently 3 teaching positions being advertised. Two of these are maternity and one is a permanent four day post. One member of staff is also off on long term sick leave. There are limited applicants for the fixed term posts as there are many permanent jobs currently being advertised. Vicki is back in class 2 days per week and there will be a return to work soon of one maternity leave.

1. Transport. We are currently using five escorts from the relief pool as well as PSA staff and so the situation with escorts is critical.
2. Improvement plan and PEF. Improvement plan will be shared with new QIO Paul Cruickshank next week and will focus around Rights respecting schools, MOVE, vision and transition as well as looking at a move to transferring the tracking into an electronic format. Training for the new facilities in the new build will also form a part of this.
3. Nativity – The plan is for the same format but extended. There will be a makaton choir and a complete, scripted film as well as the opportunity for some pupils to do readings.

Jane- Chairs Report

A re-cap of the Parent Council Objectives :

* To work in partnership with the school to create a welcoming school, which is inclusive for all parents
* To promote partnership between the school, its pupils and all its parents
* To develop and engage in activities which support the education and welfare of the pupils
* To identify and represent the views of parents on the education provided by the school and other matters affecting the education and welfare of the pupils
* To participate in the appointment of Senior Staff within the School.

Projects that we have supported the school over this time have included the setting up of the School Website, The Dining Hall refurb, the introduction of Rebound therapy, and involvement in the Schools Inspectorate Report.

We have also continue to play an integral part of the 2020 Campus move, and continue to support and discuss matters arising regarding the build, pupil integration and pupil support.

Within the school this year we supported the introduction of SeeSaw- A Visual diary of your childs day/week at School through the use of an App.

This was piloted last year in Miss Smiths class with extremely positive feedback. It has now been introduced throughout the School and has been well received. As always, constructive feedback and ideas on how to improve this communication would be welcomed.

The school/ Campus Relocation continues to be high on our agenda, and the Parent Council, Gina Drummond and Vicki ward recently met up with Mark Jones, The Head of Inverurie Academy and David Anderson, Teacher to discuss Pupil Integration, and Bullying Policies. (Please see minutes of meeting for further info). We will continue to meet up with Teachers and Parents from the Academy to aid with the transition of all pupils during the Campus move.

**Parent Council projects going forward**

* Campus relocation & transition. Pupil support
* Extra curricular ideas that could be used as part of outdoor learning/new school trips, therapies etc

**Treasure Report- Laura**

The Parent Council Bank account stands at £

We have spent no money during 2018-2019.

**Appointment of Committee Members & Posts**

Welcome to permanent new member Jade Treasurer

Jane to remain as Chairperson (proposed by Laura, seconded by Katie)

George to remain as Vice Chairperson (proposed by Jane, seconded by Gayle

Laura to remain treasurer (proposed by George, seconded by Gavin

Vicki appointed as Secretary (proposed by Gina, seconded by Jane)